



PASADENA UNIFIED SCHOOL DISTRICT

MEASURE TT CITIZENS' OVERSIGHT COMMITTEE

MEETING MINUTES January 19, 2012

MINUTES of the Citizens' Oversight Committee held on Thursday, January 19, 2012 at the Education Center, 351 S. Hudson Avenue, Pasadena, CA 91101, in Room 240.

PRESENT:

Committee: Jon Fuhrman, Carolyn Ellner, Paul Hunt, Augustin Zuniga, James Kossler, Joanna Bauer, Rita Turner

Board Member: not present

Staff: Jon Gundry (Superintendent), David Azcárraga (Chief Facilities Officer), Robin Brown (Bond Manager), Esther Salinas (Principal Sierra Madre)

ABSENT: Ed Barnum, Kenneth Hargreaves, Gregory Barna

A. CALL TO ORDER

Chairman Jon Fuhrman called the meeting to order at 5:30 pm.

Discussion took place regarding the start time and meeting dates subsequent COC meetings. A motion was raised to change the start time of the meeting to 6:30 p.m. and to have the meeting every other month starting with March 19, 2012. The motion passed.

B. PUBLIC COMMENT

Members expressed concern regarding the problems that LACCD and LAUSD are having as it relates to the administration of their projects.

Mr. Azcárraga, Chief Facilities Officer, introduce the new Bond Program Manager, Mr. Robin Brown. He explained that Mr. Brown is a direct consultant maintaining the plan to contract directly with the majority of the Measure TT organization.

C. APPROVAL OF MINUTES OF OCTOBER 20, 2011 MEETING

1. Approval of October 20, 2011 Minutes (*due to lack of quorum and informal meeting on December 15th*)

Motion to approve October 20, 2011 Minutes was submitted and approved unanimously.

D. DISCUSSION/PRESENTATION ITEMS

1. Introduction of Mr. Jon Gundry - Superintendent

- Mr. Gundry provided brief history of his experience
- He responded to questions from the COC members that included:
 - a) Transitions from Elementary School(s) to Middle Schools
 - b) Evaluation and accountability of teachers
 - c) How COC can assist

2. Linda Vista School Site – plans for school

- Timeline prepared by Dr. Pappalardo, Chief Business Officer, was distributed
- Community made concerns regarding park to Facilities Subcommittee
- Notices will be sent to City and Child Care Operator 9 months in advance regarding change of availability of facility.
- FSC agreed to postpone the start of the process until February 28, 2012 Board meeting.

3. Audit update - VTD

- Auditor's Draft Report was handed out for review. Auditor had not received signed audit letter in time to attend meeting but conclusions in the report will not change.
- Mr. Fuhrman raised point that the COC is required to approve the audit and present findings to the Board of Education
- There was some discussion regarding the review and approval process of the draft to final audit.

A motion was presented and seconded.

Motion to approve the Draft audit as submitted to Chair and Co-Chair receive and if the Final audit has no changes, the Chair and Co-Chair are authorized to approve the audit. The Chair and Co-Chair are authorized to present to the PUSD Board of Education for approval. Passed.

4. TT Expenditure Report

- Financial TT report was presented
- Sample project pages were presented for comment
- Mr. Brown indicated Facilities Master Plan (FMP) update will include budget discussion:
 - a) Explain budget concerns
 - b) Built data base of local vendors

5. Update on local hiring/local contracting achievements

- Handout distributed
 - a) Includes both local hire and business
 - b) Built data base of local vendors

- Mr. Azcárraga informed COC of FSC's intention to increase local participation to 50%
- PLA will include wording for local hiring

6. Update on filling Committee vacancies

- Mr. Azcárraga has a list with names of interested candidates and will be working to get new members

7. Update on McKinley - None

E. REPORTS FROM COMMITTEE CHAIRS

1. **Report from Outreach Sub-committee**— Joanna Bauer (Chair) Ms. Ellner
None
2. **Report from Liaisons to Facilities and Capital Subcommittee** – Mr. Barnum/Mr. Hargreaves
None

F. REPORTS FROM BOARD LIAISON – Mr. Honowitz
None

G. REPORT FROM SITE VISIT
None

H. NEXT MEETING DATE AND ADJOURNMENT

Meeting adjourned by Chairman Fuhrman at 7:45 p.m.
Next meeting set for *March 15, 2012 at 6:30 p.m.*