



## **PASADENA UNIFIED SCHOOL DISTRICT**

### **MEASURE TT CITIZENS' OVERSIGHT COMMITTEE**

**MINUTES** of the Citizens' Oversight Committee held on Thursday, August 20, 2009 at the Education Center, 351 S. Hudson Avenue, Pasadena, CA 91101, in room 240.

#### **PRESENT:**

**Committee:** Carolyn Carlburg, Carolyn Ellner, Charles Bryant, George Fatheree, Joanna Bauer, Jon Fuhrman, Lee Johnson, Sid Tyler, Gregory Barna, Kenneth Hargreaves, Arthur Aviles.

**Board Member:** Ed Honowitz.

**Staff:** Steve Brinkman, Wendy Childress

#### **ABSENT:**

Paul Hunt, James Kossler, Joel Sheldon

#### **A. CALL TO ORDER**

Chairman Sid Tyler called the meeting to order at 5:03 pm.

#### **B. PUBLIC COMMENT**

George Brumder, community member looking forward to report from Committee.

There were no additional public comments at that time.

#### **C. APPROVAL OF MINUTES OF 7-16 MEETING**

Jon Fuhrman moved to approve the minutes as amended from the Committee's July meeting. The motion was seconded by Carolyn Ellner, and passed unanimously.

#### **D. ADMINSTRATIVE ITEMS**

1. Assignment of terms to Committee members

The length of the Terms of Office for each Committee member was presented and accepted. Terms are as follow:

One-Year Terms:

Arthur Aviles  
Joanna Bauer  
Carolyn Carlberg  
George Fatheree  
Kenneth Hargreaves  
Lee Johnson  
Joel Sheldon

Two-Year Terms:

Charles Bryant  
Gregory Barna  
Carolyn Ellner  
Jon Fuhrman  
Paul Hunt  
James Kossler  
Sid Tyler

George Fatheree moved for the Terms to be accepted. The motion was seconded by Carolyn Carlberg, and passed unanimously.

2. Process for selecting a replacement member

To be presented to the Facility Subcommittee/Board to determine replacement method to use.

\*Special issue brought up regarding changing the meeting date from Thursday to Wednesday. It was decided to table this issue for the next meeting, which will be held on Thursday, September 17.

**E. DISCUSSION/PRESENTATION ITEMS**

1. Proposed outline for C.O.C's first report to the public

George Fatheree presented a draft of the C.O.C. report and the following discussion ensued.

The report will consist of four sections and an appendix. The first section will provide background information in one or two paragraphs.

The second section will provide the public with updates of the C.O.C's activities. It is also important to mention in this section the communication between the Committee and the board. This section should be no more than two paragraphs.

Section 3 is the Committees understanding of the district progress. It will describe concisely the Facility Master Plan and the District's progress to date with Measure TT funds.

Section 4 provides the Committees findings or point of view regarding the District as it relates to Measure TT. The headings presented were modified as such: Observations, Findings and Recommendations as applicable. It was suggested that there be no positive or negative designations just simply state the facts.

Each member was allowed to state what they would like included in this report and numerous suggestions were made. The Chair delegated to George Fatheree the task of drafting a preliminary version reflecting members' collective input, which will be discussed in detail at our next meeting.

George Fatheree will prepare the draft and send it to the Committee for their review and comment.

## 2. Re-formatted table listing all projects out to bid

There was discussion surrounding the Projects Out To Bid table that was provided. It was noted that the table should track the schedule.

It was mentioned that once the Accountability software is operational the District will have the capability of providing actual costs, money spent and other requests.

## **F. INFORMATION ITEMS**

### 1. Report from Outreach Subcommittee

The Subcommittee is gathering a list to give to Facilities. A broadcast will be sent out to find out if individuals would be interested in receiving reports.

Carolyn Ellner was selected to represent the Committee and coordinate with the web designer to post Committee materials.

3. Report from Liaisons to Facilities and Capital Subcommittee

It was reported that a lengthy report on Sierra Mesa MS was given at the meeting. Construction is to begin in 2010 and to be completed by 2011. It was suggested during the meeting (Facilities Subcommittee) that they meet with the City Council of Sierra Madre.

**G. ADJOURNMENT**

6:50 pm meeting adjourned by Chairman Tyler

Next meeting September 17, 2009