



PASADENA HIGH SCHOOL  
PROJECT NO. 2331

GYMNASIUM MODERNIZATION PROGRAMMING

**Date:** Friday, July 23, 2010  
**Location:** Pasadena High School  
**Time:** 10:00 a.m. –12:00 p.m.  
**Attendees:** Michael Bell, Assistant Principal (PHS)  
 David Charles (PUSD)  
 Carolina Elias (F&M)  
 David Mathison (F&M)

Item	Description	Due	Action
<b>1.00</b>	<b>GENERAL INFORMATION</b>		
1.01	The meeting was conducted to review the scope of work for modernization at athletic facilities with athletic facilities staff. The staff was unable to attend the meeting but provided information to Mr. Bell for discussion.	Info	Info
<b>2.00</b>	<b>ITEMS DISCUSSED / SCOPE OF MODERNIZATION</b>		
2.01	Wood Floor: The wood floor doesn't look too bad but creaks quite a lot. F&M to get some experts to the site for evaluation of the floor and to provide recommendations on the scope of work. (Resurface or Replace) The wood floor at the workout room near the girls gym is in poor condition and needs to be replaced with a type of flooring more appropriate to the current use of the space.	TBD	F&M
2.02	Sports Equipment: The sports equipment seems usable but is aging and does not retract properly. F&M to get one of the sports equipment manufacturer's out to the site to assist in development of the scope of work.	TBD	F&M
2.03	Security Camera's: Mr. Bell requested additional security camera's for many interior and exterior spaces at all three buildings. A specific camera layout will be determined during design.	Info	Info
2.04	Flooring: Many non-athletic spaces such as the lobby and offices have some old VCT flooring that will need abatement and replacement. The weight room (Building 'R') will need new protective flooring over the existing wood floor.	Info	Info

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2.05	Toilet Rooms: Toilet Rooms have not been modernized for compliance with accessibility requirements and need to be updated to match the new vandalism resistant standards for the campus. F&M noted that in many cases the number of fixtures will be reduced due to the space requirements of the new code.	Info	Info
2.06	Acoustical Panels: Glued-on acoustical panels at walls and ceiling to be replaced with fabric or other durable acoustical materials. F&M plans to consult with an acoustical engineer.		
2.07	Interior Painting: The spaces need complete painting. There is a lot of existing artwork with the bulldog logo. Care needs to be taken to protect the artwork in place or replace. PUSD suggested re-painting the red stripes and protecting the bulldog artwork.	Info	Info
2.08	Exterior Work: The buildings will be re-painted. Brick to receive chemical restoration. Crack and Spall repair with epoxy where needed.		
2.09	Electrical: Upgrade fire alarm system. Provide local PA for gymnasium. Replace old electrical panels and provide new power throughout the building. Replace lighting where needed. The District has replaced some lighting. PUSD to provide documentation of what lighting work has been completed.	TBD	PUSD
2.10	Data: Provide new data outlets at the PA closet, data floor outlet in gym. Review data outlets in office spaces.		
2.11	HVAC: The building has only limited cooling at some office spaces. The gymnasium spaces get very warm and need AC. This is a high priority for the building. <i>AC to include locker rooms.</i>	TBD	PHS
2.12	Roofing: F&M to inspect the roof but it would be good to know the last time that the roof has been replaced. Many roofs were replaced as part of Measure Y so there may not be much of a need for roofing work. PUSD to provide information regarding the last time roof was replaced or evaluated.	TBD	PUSD
2.13	Closed Circuit Television: A video feed from the gym to the network or to the Lobby needs to be established to broadcast gymnasium activities to other parts of the campus (especially the lobby). Flat screen television planned for the lobby.	Info	Info
2.14	Locker Rooms Layout: It may be possible to more efficiently utilize the space in the locker rooms and possibly expand the toilet rooms serving the pool area. Approximately 150-200 students may be using the locker space at any given time. Showers are currently not used much except maybe by swim team. F&M to provide some space studies for this area.	TBD	F&M
2.15	Pool Area: The District is replacing the fencing and repairing the concrete deck around the pool and the City is repairing the pool over the summer. F&M to provide recommendations for a concrete deck coating around the pool.	7/28	F&M
2.16	Second Floor Classrooms: There are large classroom spaces at the second floor with no elevator access. Rooms to be modernized as "Storage" but classroom features to be maintained.	Info	Info
2.17	Trophy Case: The trophy case is to be replaced at the gymnasium lobby.	Info	Info

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| 2.18 | Film Room: There is a small room next to the weight room used for film study. Modernization should include data outlets and power for televisions.  | Info | Info                   |
| 2.19 | Access for Field Verification: F&M has not been able to access all of the spaces due to the variety of keys that are required. Additional site verification with District or School personnel will be required to fully evaluate the existing conditions and develop the scope of work. | TBD  | PUSD /<br>PHS /<br>F&M |
| 2.20 | Schedule: F&M will develop the scope of work over the summer and present to the site council in September for comment. If everything goes smoothly we should be ready to present to the Facilities sub-committee by October.  | Info | Info                   |

David Mathison prepared these minutes. If anyone present at the meeting has any changes or corrections, they are to notify Flewelling & Moody Architecture in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting. *Text in italics denotes information after the meeting.*

Sincerely,

### **FLEWELLING & MOODY**

David Mathison, Architect

cc: Attendees  
Ara Zenobians, F&M  
Stephen Brinkman, PUSD