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PASADENA UNIFIED SCHOOL DISTRICT  
**MADISON ELEMENTARY SCHOOL FAMILY CENTER & DROP-OFF AREA**  
d+D Project No. 20940.10, 20940.60  
May 28, 2010

MEETING HELD MAY 18, 2010 AT 3:00 PM AT MADISON ELEMENTARY SCHOOL

**Attendees:**

Sandra Macis	Madison Elementary School	smacis@pusd.us
Joe LoBasso	Dougherty+Dougherty	joel@ddarchitecture.com
Christopher Dobosz	Dougherty+Dougherty	chrisd@ddarchitecture.com
Madison Site Council Members		

Author: Christopher Dobosz

Item	Action	Description
1.01	Info	General - The meeting was held to update the Site Council on progress, and solicit feedback as appropriate, on the following campus improvements: Window Replacement; Lunch (Courtyard) Shade Structures; Kitchen and Multipurpose Room Renovation; Family Center; Drop Off Area; Auditorium Restoration; and Building A Modernization.
1.02	Info	General – These meeting minutes cover the following campus improvement areas: Family Center and Drop Off Area
1.03	Info	Family Center – New interior renderings were presented to the Site Council. d+D is proceeding with completing Construction Documents.
1.04	d+D	Drop-Off Area – Two revised options were presented. Subsequent discussion generated a new preferred layout, with a longer “U shaped” drop off area extending further west, as not to direct drop off traffic through the teacher’s parking lot. This will be possible due to the relocation and/or demolition of the existing relocatable buildings on the site. d+D will proceed with developing the new preferred scheme and submit for review.

These minutes are deemed an accurate account of the meeting. Please contact this office in writing if you take any exception to the content.

Distribution List: Attendees  
Steve Brinkman, PUSD  
Gerald Schober, PUSD  
Brian Dougherty, d+D  
Seung Park, d+D