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PASADENA UNIFIED SCHOOL DISTRICT

MADISON ELEMENTARY SCHOOL AUDITORIUM RESTORATION & BUILDING A MODERNIZATION

d+D Project No. 20940.40 B2

May 28, 2010

MEETING HELD MAY 18, 2010 AT 3:00 PM AT MADISON ELEMENTARY SCHOOL

Attendees:

Sandra Macis	Madison Elementary School	smacis@pusd.us
Joe LoBasso	Dougherty+Dougherty	joel@ddarchitecture.com
Christopher Dobosz	Dougherty+Dougherty	chrisd@ddarchitecture.com
Madison Site Council Members		

Author: Christopher Dobosz

Item	Action	Description
1.01	Info	General - The meeting was held to update the Site Council on progress, and solicit feedback on the following campus improvements: Window Replacement; Lunch (Courtyard) Shade Structures; Kitchen and Multipurpose Room Renovation; Family Center; Drop Off Area; Auditorium Restoration; and Building A Modernization.
1.02	Info	General – These meeting minutes cover the following campus improvement areas: Auditorium Restoration and Building A Modernization.
1.03	d+D	Auditorium – The general design intent, as previously presented, was reviewed.
1.04	d+D	Auditorium – The operation and maintenance of the curtains vis-à-vis the possibility of children hanging and/or climbing on them was raised. d+D shall ensure appropriate operation and durability.
1.05	d+D	Building A Modernization – The revised scope of work was presented, including renovating the hallways and bathrooms in Building A.
1.06	d+D	Building A Modernization – Fire sprinkler and other utility lines shall be concealed under a false ceiling; hallway tack board shall be provided for each classroom; a large built-in central glass display case shall be at the school's main entrance; transom windows above classroom doors shall be restored if possible; existing lighting will be replaced by more historically appropriate fixtures and augmented with continuous cove lighting.
1.07	d+D	Building A Modernization – All restrooms shall be upgraded according to current District standards. Upgrades include ceramic tile, plumbing, fixtures and ventilation.
1.08	d+D	Building A Modernization – Site Council requested that electric hand dryers be installed at all children's restrooms in lieu of paper toweling. d+D to coordinate with District standards.

These minutes are deemed an accurate account of the meeting. Please contact this office in writing if you take exception to the content.

Distribution List: Attendees
Steve Brinkman, PUSD
Gerald Schober, PUSD
Brian Dougherty, d+D