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PASADENA UNIFIED SCHOOL DISTRICT
MARSHAL FUNDAMENTAL SECONDARY SCHOOL – SPORTS COMPLEX
D+D No. 20941.30 B2
MEETING NUMBER 1
July 8, 2010

MEETING HELD July 8, 2010 AT 10:300 PM AT PUSD FACILITIES CONFERENCE ROOM
Attending:

Stephen Brinkman	Pasadena USD	sbrinkman@pusd.us
Gerald Schober	Pasadena USD	gschober@pusd.us
Keith Derrick	Principal, Marshall FS	kderrick@pusd.us
Jason Taylor	Athletic Director, Marshall FS	jtaylor@pusd.us
Brian P. Dougherty	Dougherty+Dougherty	briand@ddarchitecture.com
Bertha Cerda	Dougherty+Dougherty	berthac@ddarchitecture.com

Author: Bertha Cerda

Item	Action	Description
1.01	Info	The meeting was held to review the design for the sports complex and discuss the current budget.
1.02	Info	The design option presented consists of a two-story building including the following program spaces: <ol style="list-style-type: none"> 1. Gymnasium consisting of 1 main and 2 cross courts. 2. Folding bleachers, (900 students) 3. Equipment Room 4. Weight Room 5. Utility Rooms and Restrooms 6. Ticket Booth 7. Outdoor Lobby (not enclosed) 8. Boys and Girls Locker Rooms 9. Three Team Rooms 10. Two Coaches Offices 11. Uniform Room 12. Referee Room 13. First Aid Room 14. Dance Room 15. Three Classrooms 16. Three Department Offices 17. Elevator
1.03	D+D	The outdoor lobby was favored provided that it could be enclosed to address security concerns.
1.04	Info	Direct access to Weight Room and Equipment Room from the exterior is ideal. The Weight Room should have access to the gymnasium.

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| 1.05 | D+D | D+D will verify uniform storage requirements with the school. Storage should accommodate 60 football uniforms, including knee and shoulder pads, and helmets. Uniforms are folded. It was suggested that the uniform room be adjacent to the equipment room. |
| 1.06 | Info | The numbers of bleaches may be reduced. |
| 1.07 | Info | The orientation of the building addresses the current circulation patterns of the school. |
| 1.08 | Info | Project budget is 5.7 million. Program as presented exceeds budget. The budget needs to be adjusted or the program needs to be reduced. |
| 1.09 | Info | Currently, there is \$2,000,000.00 allocated for a synthetic sports field that can be reallocated to the sports complex in order to provide the listed program above. |
| 1.10 | Info | D+D suggested that eliminating the second floor, weight room and team rooms would help in keeping the project within the budget. |
| 1.11 | MFS | Mr. Derrick and Mr. Taylor will review program to eliminate spaces/square footage to fit within the project budget. A list of priorities needs to be submitted to D+D no later than July 16, 2010. |
| 1.12 | D+D | D+D will provide Mr. Derrick a list of the programmed spaces showing the square footage for review. |
| 1.13 | PUSD | The District will grade and chalk the existing track and field. The District was not aware that this was being done by the school. |
| 1.14 | Info | The design will be present to the Facilities Committee Meeting on July 21, 2010. |

Please submit written notification of any errors or omissions to Dougherty + Dougherty Architects within five (5) working days of receipt of these construction Meeting Minutes, all matters stated above will be deemed correct as matters of record.

Distribution List: Attendees
 File