

# meeting minutes



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Meeting Date:	December 11, 2009, 11:00 pm	
Project:	Pasadena Unified School District Blair 6-8 Grade Campus	
Project No:	10034-000-00	
Objective:	Mandatory Pre-Bid Conference and Job-Walk	
Attendees:	Steve Brinkman	PUSD
	Frazer Thompson	PUSD
	Gregory Anderson	Barnhart, Inc.
	Rich Freeark	C.W. Driver
	Damien Gallow	C.W. Driver
	Brad Wines	Bernards
	Dan Maguire	Bernards
	Chad Olson	Suffolk Construction
	Chris Ursetta	Digital Networks Group
	Serkif Tatidian	Sevan Plumbing Inc.
	Javan Nabili	gkkworks
	Edmund Einy	gkkworks
	Gokhan Caydamli	gkkworks
	Blair Ripplinger	gkkworks
Prepared by:	Blair Ripplinger	gkkworks
Distribution:	Attendees, file	
Distribution Date:	Monday, December 21, 2009 ADDENDUM 2	

The notes below document the Author's understanding of the issues discussed. These notes will be considered a matter of record if no comments are received within five (5) working days

Item	Issue	Action
<b>1.0</b>	<b>General</b>	
1.1	Steve introduced the team.	Information
1.2	Edmund presented the design to the Contractors noting some of the distinguishing elements of the building and building materials such as the composite panels, entry tile, mesh handrail, polycarbonate panels, and skylights.	Information
1.3	DSA will not accept deferred approvals for the polycarbonate panel, Fire Alarm system and the skylight. Calculations for these materials were submitted to DSA and approved as required during the review process. Any proposed substitutions will require approval from DSA.	PUSD

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1.4	A hydrant fire flow test is being completed to comply with DSA criteria to determine whether a fire pump will be required. Should this be required, the contractors will be notified through an Addendum to include an allowance in their bid.	gkkworks
1.5	California Geological Survey (CGS) reviewed the Geotechnical Investigation as part of the DSA process and may require additional site analysis including trenching.	PUSD/gkkworks
1.6	gkkworks noted that this will be a LEED Silver building with enhanced commissioning. The General Contractors requested a list of the LEED points that the A/E team is pursuing.	gkkworks
1.7	The deadline for RFI's is December 18, 2009.	Information
1.8	The deadline for substitutions is December 18, 2009	Information
1.9	The District will determine whether a specific document identifying the 25% local business requirement needs to be included in the Bid.	PUSD
1.10	The General Contractors requested that the Addenda be placed on the FTP site.	gkkworks
1.11	A conference room will be made available to the General Contractors at the District Service Center on the Bid Due Date.	PUSD
1.12	The General Contractors requested that the Bid Due Date be extended until January 7, 2010 at 12:00.	PUSD
1.13	The General Contractors requested 24 hours following the Bid Due Date to submit their list of subs for prequalification.	PUSD