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PASADENA UNIFIED SCHOOL DISTRICT

KITCHEN MEETING

D+D No. 20938xx A2

MEETING NUMBER 3

November 4, 2009

MEETING HELD October 30, 2009 AT 10:00 AM AT DISTRICT FACILITIES OFFICE

Attendees:

Stephen Brinkman	Pasadena USD	sbrinkman@pusd.us
Joe LoBasso	Dougherty+Dougherty	joel@ddarchitecture.com
Deborah Amos	PUSD Food Service Director	
Rick McHenry	Laschober + Sovich	mchenry@laschobersovich.com
Other PUSD Consulting Architects		

Author: Joe LoBasso

Item	Action	Description
1.01	Info	The meeting was held to review the District's requirements for the kitchens at the various schools.
1.02	Info	Laschober + Sovich presented a model layout that is being used at Blair Magnet School. This model is to be used at all modernized elementary schools. New schools will be treated on a case-by-case basis.
1.03	Info	The middle and secondary schools will prepare some food items and will not follow the same model. K-8 schools will be treated as elementary schools.
1.04	Info	Pizza carts are only needed at schools with middle school students.
1.05	Info	The food service consultant recommended quarry tile floors with abrasive grit at traffic areas.
1.06	Info	Speed lines will be purchased by the District and installed by the Modernization Contractor at each site.
1.07	Info	Air conditioning will be addressed on a case-by-case basis. Evaporative cooling or other ventilation system will be required.
1.08	Info	The Pasadena projects will be reviewed by the Pasadena Health Department. Alta Dena and other cities will be reviewed by LA County Health Department.
1.09	Info	Existing exhaust hoods in kitchens should be demolished. This will require the ventilation system to be completely reworked.
1.10	L+S	The Food Service consultants will send cut sheets and CAD files for the equipment shown in the model.

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- 1.11 Info The District would like to complete five kitchens in the summer of 2010. This would require that the drawings be submitted to DSA before the end of the year.
- 1.12 Info The District will arrange site meetings with the Food Service Director and the Kitchen Consultant to finalize the design of each school and determine which schools will be completed first.

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