

MEETING MINUTES

Meeting #4

October 5, 2009

Project: PUSD Measure TT Projects
Don Benito Fundamental School
PBWS P/N: 09009.00

Attendees:

School Site Council Members (refer to SSC Minutes for list)

PUSD:

Julie Reynoso, School Principal
Steve Brinkman, Chief of Facilities
Frazer Thompson, Owner Representative, Facilities

PBWS:

Fred Wesley, Principal
Wade Frazier, Project Director
Robert Newton, Project Manager

Purpose: The purpose of this meeting was to review the previous progress with the new School Principal and Site Council members.

- 4.1 Budget:** The construction budget under Measure TT for work at the campus is \$4,480,920 including contingencies (\$3,117,162 excluding contingencies).
- 4.2 Priorities:** PBWS reviewed priorities for the campus discussed with the previous Site Council at the June 1, 2009 meeting. The following items were identified at that time as most important:
1. Quick start shade structures (FMP Items 11b, 13 & 14). Note that Item 13 - Lunch Shelter may not be required if there is no new classroom wing to require relocation of existing structure.
 2. Library/Media center, combined with Administration and new classrooms if possible. Preferred location: West entrance to campus.
 3. New Kindergarten classrooms and play area improvements to accommodate change to all-day Kindergartens. Possibly these could be incorporated in the area of the existing administration if the administration is relocated to the west entrance.
 4. Improvements to the kitchen, cafeteria, and multi-purpose room, as budget allows.

The Committee also understood that certain ADA and life-safety upgrades will be required by DSA. The Committee was hopeful that item D1 – Water service separation will be paid for by separate District funds.

The Committee will also analyze future classroom needs after K-5 conversion and addition of all-day Kindergarten.

- 4.3** The Site Council is being reformulated with the new Principal and still lacks sufficient parent participation. It was hoped that the Council will be ready to revisit the priorities at the next meeting in early November.

If anyone present at the meeting have changes or corrections to the minutes as presented above, please notify PBWS in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Meeting Minutes

PUSD/Don Benito Fundamental School

October 5, 2009

Submitted by:

PBWS architects



Fred Wesley, AIA, LEED® AP, CASp
Principal

cc: Julie Reynoso, School Principal
School Site Committee members (via Julie Reynoso)
Steve Brinkman, PUSD
Frazer Thompson, PUSD