

MEETING MINUTES

Meeting #7

January 11, 2010

**Project: PUSD Measure TT Projects
Don Benito Fundamental School
PBWS P/N: 09009.00**

Attendees:

School Site Council Members (refer to SSC Minutes for list)

PUSD:

Julie Reynoso, School Principal

PBWS:

Fred Wesley, Principal
Robert Newton, Project Manager
Jennifer MacIsaac, Architect

Purpose: The purpose of this meeting was to review project status and to review the first preliminary design concepts plans for the renovation to the Kindergarten wing and to the new administration/library wing.

- 7.1 Phase 1 – Quick Start Playground Projects:** PBWS reported that bidding was complete for the quick start projects and drawings should be ready to submit to DSA for over-the-counter plan check. Quick start projects should be complete by Spring break.
- 7.2 Phase 2 – Modernization and new construction:** PBWS presented design concept plans for the Kinder wing and the new admin/library wing:
1. Two options were presented for remodeling the existing admin area in Building A to convert to one or two new Kinder classrooms – the Council voted on the option that included two new classrooms and requested that the storage area east of Room 7 be included in the remodeled space to increase the area of the new classrooms to as close to 1,200 square feet as possible.
 2. The Council reviewed the preliminary plan prepared for the new addition to Building D that will house administration, library, and computer lab and requested that the areas designated for admin and library be swapped on the plan to locate the library on the north end and the admin in the southwest corner. PBWS will meet with Principal Reynoso to review the specifics of the layout of the addition.
 3. PBWS noted that once the Council’s revisions are incorporated into revised plans, additional research and site reconnaissance will be required to tie down the scope of the modernization work in the remainder of the campus. A revised cost model will be prepared to present to the Council to re-prioritize the scope to be included in the Measure TT work.

Meeting Minutes

PUSD/Don Benito Fundamental School

January 11, 2010

If anyone present at the meeting have changes or corrections to the minutes as presented above, please notify PBWS in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Submitted by:

PBWS architects



Fred Wesley, AIA, LEED® AP, CASp
Principal

cc: Julie Reynoso, School Principal
School Site Committee members (via Julie Reynoso)
Steve Brinkman, PUSD
Frazer Thompson, PUSD

Encl: Drawings presented at meeting (Site Plan, Floor Plans)