

Pasadena Unified School District

**FIELD ELEMENTARY SCHOOL
PROJECT NO. 2334**

FACILITIES REVIEW MEETING 01

DATE: June 24, 2010 (Issued June 29, 2010)
LOCATION: PUSD Facility Conference Room
TIME: 8:00 a.m. to 10:00 a.m.
ATTENDEES: Stephen Brinkman, Chief , Facilities (PUSD)
Gerald Schober, M&O, Facilities (PUSD)
Frazer Thompson, Facilities (PUSD)
Kevin Chen, DHA
Andrew Injo, Calpec Engineering
Joselito Lacson, F&M
George Ellis, Architect, F&M

Item	Description	Due	Action
1.00	GENERAL INFORMATION		
1.01	F&M noted that each classroom at Field E.S. currently has drinking fountain bubbler at sink. No new bubblers are required. Sink cabinets will need to be made accessible when new work is done at classrooms. ADA sink cabinets will not be provided at this time.	Info	Info
1.02	F&M received a copy of the AHERA Re-Inspection Report for Field E.S. The report identifies areas tested and shown to have hazardous materials requiring abatement. F&M will utilize the report and denote in demolition drawings items requiring abatement. PUSD will take care of Hazardous Material Abatement Plan Specification.	Info	PUSD/F&M
1.03	F&M is not replacing any exterior doors at Field E.S. Interior doors shall be solid core wood doors, paint grade.	Info	Info
1.04	Public address upgrades have been completed at Field E.S.	Info	Info

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| 1.05 | <p>PUSD is replacing light fixtures at various schools under the ECM rebate program. Field E.S. was scheduled for replacement this year. F&M is replacing lights at kitchen. F&M is providing light fixture at (E) Lunch Shelter and providing parking lighting for church overflow parking. Parking lighting per original scope is to provide new light fixtures at existing poles located one (1) terrace up from play yard. The (E) poles are spaced 113' to 165' apart, making it difficult to get uniform lighting levels. Calpec recommends going with as many as six (6) new pole-mounted fixtures. PUSD noted that the existing play yard was recently paved with 4" AC paving over 4" base. To provide new pole-mounted light could require significant trenching. Placing the new pole-mounted lights just off paving in turf along south side of playground would eliminate most of the trenching and encourage vehicles to park along southern portion at play yard. F&M to proceed with new pole-mounted fixtures in turf.</p> <p>Lunch shelter lighting fixture shall be reviewed with Prudential Lighting representative, Chrissey Casey.</p> | Info | Info |
| 1.06 | <p>F&M proposed replacing patios with concrete. F&M noted that current 2007 CBC Section 1004.8 requires patios and courts to be provided with means of egress. F&M identified that by adding two (2) stairs all patios can be made to comply with this provision of the Code. F&M also identified by adding three (3) ramps and connecting patios, each patio would also have one (1) accessible exit. F&M to proceed with patio improvements as discussed (plan attached). PUSD would like F&M to provide color patios. F&M to propose color scheme. F&M reviewing hydrology for patio drain to identify potential causes for poor drainage.</p> | Info | Info |
| 1.07 | <p>F&M scope of work includes making all exterior drinking fountains accessible. One (1) drinking fountain on the west end of Building A is in location requiring a 4'+high ADA ramp to access. PUSD indicated that drinking fountain can be removed if acceptable to the principal.</p> | Info | Info |
| 1.08 | <p>F&M to review scope changes with principal.</p> | Info | Info |
| 1.09 | <p>F&M to notify PUSD of anticipated DSA submittal date.</p> | | F&M |

These minutes were prepared from notes taken by George Ellis. If anyone present at the meeting has any changes or corrections, they are to notify Flewelling & Moody Architecture in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Items in italics represent topics or decisions made after the meeting.

Sincerely,
Flewelling & Moody

George Ellis,
Architect

cc: Attendees
Ara Zenobians, F&M
Utar Pollard, F&M
Dave Mathison, F&M

FIELD ES SITE PLAN

PATIO EXIT PLAN

---> ADA EXIT PATH

