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PASADENA UNIFIED SCHOOL DISTRICT
LONGFELLOW CHILDREN'S CENTER MODERNIZATION

D+D No. 20939.10 B2
MEETING NUMBER 2
December 9, 2009

MEETING HELD December 9, 2009 AT 9:00 AM AT LONGFELLOW CHILDREN'S CENTER

Attending:

Gerald Schober
Vicky Greening
Diana Bey
Joe Lobasso
Gabriela Soriano

Pasadena USD
Pasadena USD
Pasadena USD
Dougherty + Dougherty
Dougherty+Dougherty

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Author: Gabriela Soriano

Item	Action	Description
1.01	Info	The meeting was held to discuss the final design and scope of work for the Longfellow Children's Center Modernization project with the Lead Teacher/Site Supervisor and District Administration.
1.02	D+D	The District confirmed the existing drinking fountain will remain in place and a new drinking fountain will be provided.
1.03	D+D	The District requested that the double gate located on the south side of the playground be left in place; this gate will be kept closed. A single gate will be added to provide access for the parents picking up their children.
1.04	D+D	The District confirmed that the movable storage located on the east side of the playground should be demolished.
1.05	PUSD	The District's custom cover will be used for the sandbox.
1.06	D+D	District's preference is that the hose bib be located close to the raised planters over the decomposed granite.
1.07	D+D	A more visible sign designating the parking space for the site supervisor will be incorporated.
1.08	Info	District's preference is that no signage be added in the raised planters that identifies the planting. A garden name is acceptable.
1.09	PUSD	District will provide D+D with the specifications for the locks.
1.10	D+D	Drinking fountain inside the children's restroom will be removed and a new drinking fountain will be added in each of the classrooms.
1.11	D+D	D+D will confirm with the type of greenery that will be used in the front of the building.

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- 1.12 D+D D+D will provide enough tree well for the shallow roots of the Magnolia tree and root barriers for downward growth. D+D to confirm that Magnolia tree does not over shed.
- 1.13 Info The existing bench located in the playground will be kept and incorporated into the new design.
- 1.14 D+D D+D to verify with Vicky whether a hopscotch area is to be incorporated into the site layout.
- 1.15 Info District requested new asphalt in the entire driveway instead of the area shown on the plans.
- 1.16 D+D The District requested that the fence on the south side of the playground will be replaced to be 8'-0".

Please send corrections to Dougherty + Dougherty Architects. Otherwise the matters stated above will be deemed a correct record of the meeting.

Distribution List: Gerald Schober, PUSD, Vicky Greening, PUSD, Diana Bey, PUSD, Steve Brinkman, PUSD, Bob Stone, Nuvis.

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