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PASADENA UNIFIED SCHOOL DISTRICT
MADISON ELEMENTARY SCHOOL FAMILY CENTER, PLAYGROUND AND KINDERGARTEN SHADE STRUCTURES AND DROP OFF AREA

D+D Project No. 20940.10 B2

April 28, 2010

MEETING HELD APRIL 20, 2010 AT 3:00 PM AT MADISON ELEMENTARY SCHOOL

Attendees:

Gerald Schober	Pasadena USD	gschober@pusd.us
Steve Brinkman	Pasadena USD	sbrinkman@pusd.us
Brian Dougherty	Dougherty+Dougherty	briand@ddarchitecture.com
Joe LoBasso	Dougherty+Dougherty	joel@ddarchitecture.com
Christopher Dobosz	Dougherty+Dougherty	chrisd@ddarchitecture.com
Gabriela Soriano	Dougherty+Dougherty	gabrielas@ddarchitecture.com
Madison Site Council Members		

Author: Christopher Dobosz

Item	Action	Description
1.01	Info	General - The meeting was held to update the Site Council on progress, and solicit feedback as appropriate, on the following campus improvements: Family Center; Playground and Kindergarten Shade Structures; Drop Off Area; Kitchen & Multipurpose Room renovation; Lunch (Courtyard) Shade Structures; Auditorium Restoration; Building A Modernization; and Window Replacement.
1.02	Info	General – These meeting minutes cover the following campus improvement areas: Family Center; Playground and Kindergarten Shade Structures; and Drop Off Area.
1.03	Info	General – The next meeting with the Site Council shall be scheduled for May.
1.04	Info	Family Center – Construction documents are underway for the new building and construction is expected to begin in early 2011, anticipating a typical six month DSA review and approval process.
1.05	Info	Family Center – Demolition of the existing family center will commence once plans for the new building have been approved by DSA.
1.06	d+D	Family Center – d+D will investigate the requirements to facilitate the future installation of solar panels.
1.07	Info	Playground and Kindergarten Shade Structures– DSA pre-approved options sunshades were presented for two locations on campus: the main playground west of Building A; and the kindergarten play area
1.08	Info	Playground and Kindergarten Shade Structures – The kindergarten structure should accommodate 60 students.

PASADENA UNIFIED SCHOOL DISTRICT
MADISON ELEMENTARY SCHOOL KITCHEN, LUNCH SHELTER, BUILDING A RENOVATION, & FAMILY CENTER.

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- 1.09 d+D Playground and Kindergarten Shade Structures – The main playground structure shall be precisely located at a later date, but with the general intent to avoid removal of any existing trees.
- 1.10 Info Playground and Kindergarten Shade Structures – Site measurement suggests a 20'x30' shade structure will fit the existing pre-kindergarten concrete patio.
- 1.11 d+D Playground and Kindergarten Shade Structures – The Site Council prefers a non-permeable (“hard lid”) shade surface and semi-permanent seating and tables.
- 1.12 d+D Shade Structures – d+D will present color options for DSA pre-approved structures at a later date. to the Site Council.
- 1.13 d+D Drop off Area – The Site Council was presented with two options for the drop off area . The Site Council preferred adding a pull out lane (as was shown in Option 2) but locating it on the northwest side of Buckeye Street and extending it all the way to where the existing relocatables are located.
- 1.14 d+D Drop off Area - d+D will look at striping the pull out lane appropriately so as not to be used as a parking area.
- 1.15 d+D Drop Off Area – d+D will investigate feasibility with the City of Pasadena’s traffic engineering department.

These minutes are deemed an accurate account of the meeting. Please contact this office in writing within ten (10) days if you take any exception to the content.

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Distribution List: Attendees
Slavko Vukich
Eric Quintana
Joe Briedanbach
Seung Park
File (cc: 20940.70 B2, 20940.60 B2)