



ARCHITECTURE
PLANNING
INTERIORS

3194D

Airport Loop
Costa Mesa
California
92626-3405

714.427.0277 

714.427.0288 

WWW.DDARCHITECTURE.COM

PASADENA UNIFIED SCHOOL DISTRICT

MADISON ELEMENTARY SCHOOL AUDITORIUM RESTORATION, BUILDING A MODERNIZATION AND WINDOW REPLACEMENT

D+D Project No. 20940.40 B2, 20940.20

April 27, 2010

MEETING HELD APRIL 20, 2010 AT 3:00 PM AT MADISON ELEMENTARY SCHOOL

Attendees:

Gerald Schober	Pasadena USD	gschober@pusd.us
Steve Brinkman	Pasadena USD	sbrinkman@pusd.us
Brian Dougherty	Dougherty+Dougherty	briand@ddarchitecture.com
Joe Lobasso	Dougherty+Dougherty	joel@ddarchitecture.com
Christopher Dobosz	Dougherty+Dougherty	chrisd@ddarchitecture.com
Gabriela Soriano	Dougherty+Dougherty	gabrielas@ddarchitecture.com
Madison Site Council Members		

Author: Christopher Dobosz

Item	Action	Description
1.01	Info	General - The meeting was held to update the Site Council on progress, and solicit feedback as appropriate, on the following campus improvements: Family Center; Playground and Kindergarten Shade Structures; Drop Off Area; Kitchen & Multipurpose Room renovation; Lunch (Courtyard) Shade Structures; Auditorium Restoration; Building A Modernization; and Window Replacement.
1.02	Info	General – These meeting minutes cover the following campus improvement areas: Auditorium Restoration; Building A Modernization; and Window Replacement.
1.03	Info	General – The next meeting with the Site Council shall be scheduled for May.
1.04	d+D	Auditorium – The general design intent, as previously documented, was reviewed for the restoration and modernization, along with an update graphics package with renderings conveying general design direction.
1.05	Info	Auditorium – Steve Brinkman confirmed that bond funding may be used for the refinishing and/or refurbishment of the existing loose wood seating on the Auditorium floor.
1.06	d+D	Auditorium – Design options for the required access ramps at the Auditorium and Building “A” main entrance were presented. The Site Council preferred the “low platforms with (irrigated) planting beds” option for each entrance. d+D will develop architectural plans reflecting this preference, using drought-resistant plantings.
1.07	d+D	Auditorium – The existing wood flooring at the main level, sloped floor and stage will be refinished as practicable.
1.08	d+D	Building A Modernization – The scope of work shall include concealing the fire sprinkler pipes in the hallways and making the overall appearance of the hallways cleaner. Bathrooms shall be upgraded to comply with current applicable codes.

PASADENA UNIFIED SCHOOL DISTRICT
MADISON ELEMENTARY SCHOOL KITCHEN, LUNCH SHELTER, BUILDING A RENOVATION, & FAMILY CENTER.

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- 1.09 d+D Building A Modernization – The Site Council requested more lighting in the hallways. d+D will investigate replacing the existing fixtures with new and/or more historically appropriate fixtures.
- 1.10 d+D Window Replacement – the existing signage at the main entrance to Building “A” will be removed and/or reorganized as practicable. The main building signage (i.e. “JAMES MADISON SCHOOL” will be upgraded with more appropriate historic lettering.
- 1.11 d+D Window Replacement – The Site Council prefers the exterior trim to be painted “Cocoa” to match the new windows to be installed.

These minutes are deemed an accurate account of the meeting. Please contact this office in writing within ten (10) days if you take any exception to the content.

Distribution List: Attendees
Slavko Vukich
Jeff Donati
Eric Quintana
File (cc: 20940.20 B2)