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PASADENA UNIFIED SCHOOL DISTRICT
MARSHAL FUNDAMENTAL SECONDARY SCHOOL MODERNIZATION

D+D No. 20941 A2
MEETING NUMBER 2
October 26, 2009

MEETING HELD October 21, 2009 AT 4:00 PM AT MARSHALL FUNDAMENTAL SECONDARY SCHOOL
Attending:

Stephen Brinkman	Pasadena USD	sbrinkman@pusd.us
Gerald Schober	Pasadena USD	gschober@pusd.us
Keith Derrick	Principal, Marshall HS	kderrick@pusd.us
Glenda Burt	Parent Volunteer	marshallsitecouncil@yahoo.com
Krista Goguen	Parent Volunteer	
Other Attendees	Per Site Council Sign-in Sheet*	
Joe LoBasso	Dougherty+Dougherty	joel@ddarchitecture.com
Bertha Cerda	Dougherty+Dougherty	berthac@ddarchitecture.com

Author: Joe LoBasso

Item	Action	Description
1.01	Info	The meeting was held to finalize the scope of work for the Marshall Fundamental Secondary School modernization with the school's site council and the District Administration.
1.02	Info	The scope of work prepared by Dougherty + Dougherty, dated June 22, 2009 and revised September 17, 2009, was presented and reviewed by the attendees.
1.03	Info	Window replacement has been added to the scope and will cost about \$1.5 million dollars. Deferred maintenance funds are not available for the work as previously anticipated.
1.04	Info	An assessment of the school's electrical system was completed by Dougherty + Dougherty and the cost will be closer to \$1,000,000 than the \$10,000,000 originally estimated.
1.05	Info	The synthetic sports field is not a part of the scope of work, though the District will hold the allocated funds, \$2,000,000 out of this project. The District has requested \$1,000,000 in pledges from the school to support the construction cost of the field. However, pledges at other schools have not materialized and the District is reconsidering the requirements.
1.06	Info	The council asked for better access to the band room. The existing wheelchair lift is inadequate for moving large musical instruments out of the room.
1.07	Info	The council asked about using the dressing rooms below the theater for band storage. The District did not have a position on the issue; it depends on the needs of the school. The Architect noted that accessibility is not an issue if the space is only used for storage.

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1.08 D+D The District asked the Architect to revise the estimated costs of construction.

Please submit written notification of any errors or omissions to Dougherty + Dougherty Architects within five (5) working days of receipt of these construction Meeting Minutes, all matters stated above will be deemed correct as matters of record.

Distribution List: Steve Brinkman, PUSD
Keith Derrick, Principal (Marshall Fundamental Secondary School)
Brian Dougherty, FAIA, D+D
File

* The site council sign-in sheet was not available when these notes were published.