

**PASADENA UNIFIED SCHOOL DISTRICT**

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**MEASURE TT  
2009 GENERAL OBLIGATION BONDS  
AUDIT REPORT**

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**JUNE 30, 2011**

**PASADENA UNIFIED SCHOOL DISTRICT**

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**MEASURE TT  
2009 GENERAL OBLIGATION BONDS  
FINANCIAL AUDIT**

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**JUNE 30, 2011**

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

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JUNE 30, 2011**

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## INDEPENDENT AUDITORS' REPORT

Governing Board and  
Citizens Oversight Committee  
Pasadena Unified School District  
Pasadena, California

We have audited the accompanying financial statements of the Pasadena Unified School District (the District), Building Fund (Measure TT), as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure TT and are not intended to present fairly the financial position and results of operations of Pasadena Unified School District in conformity with accounting principles generally accepted in the United States of America.

As discussed in the notes to the financial statements, the accompanying financial statements reflect certain changes required as a result of the implementation of GASB Statement No. 54 for the year ended June 30, 2011.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Building Fund (Measure TT) of the Pasadena Unified School District at June 30, 2011, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 9, 2012, on our consideration of the District Building Fund's (Measure TT) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in conjunction with this report in considering the results of our audit.

VADZINSKI, TIZENS, DAY & CO. CP

Rancho Cucamonga, California  
January 9, 2012

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**BALANCE SHEET  
JUNE 30, 2011**

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**ASSETS**

Deposits and investments	\$ 75,352,857
Accounts receivable	232,391
<b>Total Assets</b>	<u><u>\$ 75,585,248</u></u>

**LIABILITIES AND FUND BALANCE**

**Liabilities:**

Accounts payable	<u>\$ 3,592,102</u>
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**Fund Balances:**

Restricted	
Capital projects fund	<u>71,993,146</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 75,585,248</u></u>

The accompanying notes are an integral part of these financial statements.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2011**

**REVENUES**

Interest income	\$ 1,114,525
Other local revenue	656,693
<b>Total Revenues</b>	<u>1,771,218</u>

**EXPENDITURES**

Current

Salaries and benefits	355,366
Supplies	
Materials	63,115
Services	
Travel and conferences	2,009
Contracted services	2,389
Rentals and leases	15,714
Legal and audit services	19,920
Advertisement	8,288
Consulting fees	1,007,232
Other services	1,078

Capital outlay

Site support costs	22,824
Land improvements	60,465
Surveys/preliminary tests	591,366
Hazard waste removal	6,310
Moving expenses	164,420
Other site costs	25,237
Architects fees	7,253,201
DSA/Plan check fees	749,237
Other planning costs	97,514
Main construction contractor	11,987,724
Other construction costs	3,681,979
Interim housing	94,439
Construction tests	276,551
Equipment	199,888

**Total Expenditures**

<b>NET CHANGE IN FUND BALANCE</b>	(24,915,048)
<b>FUND BALANCE - BEGINNING</b>	96,908,194
<b>FUND BALANCE - ENDING</b>	<u>\$ 71,993,146</u>

The accompanying notes are an integral part of these financial statements.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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***NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES***

The accounting policies of the Pasadena Unified School District Building Fund (Measure TT) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants. The Pasadena Unified School District Building Fund (Measure TT) accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

**Financial Reporting Entity**

The financial statements include only the Building Fund (Measure TT) of the Pasadena Unified School District used to account for Measure TT projects. This Fund was established to account for the expenditures of general obligation bonds issued under the General Obligation Bonds Election of 2008. These financial statements are not intended to present fairly the financial position and results of operations of the Pasadena Unified School District in compliance with accounting principles generally accepted in the United States of America.

**Fund Accounting**

The operations of the Building Fund (Measure TT) are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

**Basis of Accounting**

The Building Fund (Measure TT) is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances are liquidated at June 30 since they do not constitute expenditures or liabilities.

**Fund Balances - Governmental Funds**

As of June 30, 2011, fund balances of the governmental funds are classified as follows:

**Nonspendable** – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** – amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the governing board.

**Assigned** – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the District's adopted policy, only the governing board or chief business officer may assign amounts for specific purposes.

**Unassigned** – all other spendable amounts.

**Spending Order**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Changes in Accounting Principles**

In March 2009, the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The initial distinction that is made in reporting fund balance information is identifying amounts that are considered *nonspendable*, such as fund balance associated with inventories. This Statement also provides for additional classification as restricted, committed, assigned, and unassigned based on the relative strength of the constraints that control how specific amounts can be spent.

The *restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The *committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Amounts in the *assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Governments are required to disclose information about the processes through which constraints are imposed on amounts in the committed and assigned classifications.

Governments also are required to classify and report amounts in the appropriate fund balance classifications by applying their accounting policies that determine whether restricted, committed, assigned, and unassigned amounts are considered to have been spent. Disclosure of the policies in the notes to the financial statements is required.

This Statement also provides guidance for classifying stabilization amounts on the face of the balance sheet and requires disclosure of certain information about stabilization arrangements in the notes to the financial statements.

The definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type, and permanent fund type are clarified by the provisions in this Statement. Interpretations of certain terms within the definition of the special revenue fund type have been provided and, for some governments, those interpretations may affect the activities they choose to report in those funds. The capital projects fund type definition also was clarified for better alignment with the needs of preparers and users. Definitions of other governmental fund types also have been modified for clarity and consistency.

The District has implemented the provisions of this statement for the year ended June 30, 2011.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**New Accounting Pronouncements**

In November 2010, the GASB issued Statement No. 61, *The Financial Reporting Entity: Omnibus-an amendment of GASB Statements No. 14 and No. 34*. The objective of this Statement is to improve financial reporting for a governmental financial reporting entity. The requirements of GASB Statement No. 14, *The Financial Reporting Entity*, and the related financial reporting requirements of GASB Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, were amended to better meet user needs and to address reporting entity issues that have arisen since the issuance of those Statements.

This Statement modifies certain requirements for inclusion of component units in the financial reporting entity. For organizations that previously were required to be included as component units by meeting the fiscal dependency criterion, a financial benefit or burden relationship also would need to be present between the primary government and that organization for it to be included in the reporting entity as a component unit. Further, for organizations that do not meet the financial accountability criteria for inclusion as component units but that, nevertheless, should be included because the primary government's management determines that it would be misleading to exclude them, this Statement clarifies the manner in which that determination should be made and the types of relationships that generally should be considered in making the determination.

This Statement also amends the criteria for reporting component units as if they were part of the primary government (that is, blending) in certain circumstances. For component units that currently are blended based on the "substantively the same governing body" criterion, it additionally requires that (1) the primary government and the component unit have a financial benefit or burden relationship or (2) management (below the level of the elected officials) of the primary government have operational responsibility (as defined in paragraph 8a) for the activities of the component unit. New criteria also are added to require blending of component units whose total debt outstanding is expected to be repaid entirely or almost entirely with resources of the primary government. The blending provisions are amended to clarify that funds of a blended component unit have the same financial reporting requirements as a fund of the primary government. Lastly, additional reporting guidance is provided for blending a component unit if the primary government is a business-type activity that uses a single column presentation for financial reporting.

This Statement also clarifies the reporting of equity interests in legally separate organizations. It requires a primary government to report its equity interest in a component unit as an asset. The provisions of this Statement are effective for financial statements for periods beginning after June 15, 2012. Early implementation is encouraged.

**NOTE 2 - INVESTMENTS**

**Policies and Practices**

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State: U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the Los Angeles County Investment Pool. The District maintains a Building Fund (Measure TT) investment of \$75,352,857 with the Los Angeles County Investment Pool. The fair value of this investment is approximately \$75,384,751 with an average maturity of 600 days.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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***NOTE 3 - ACCOUNTS RECEIVABLE***

Accounts receivable at June 30, 2011, consisted of the following:

Interest	\$ 231,991
Other local sources	400
	<u>\$ 232,391</u>

***NOTE 4 - ACCOUNTS PAYABLE***

Accounts payable at June 30, 2011, consisted of the following:

Salaries and benefits	\$ 2,366
Services	67,092
Capital outlay	3,522,644
	<u>\$ 3,592,102</u>

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

**NOTE 5 - COMMITMENTS AND CONTINGENCIES**

As of June 30, 2011, the Building Fund (Measure TT) had the following commitments with respect to unfinished capital projects:

<b>MEASURE TT PROJECTS</b>	Remaining Construction Commitment	Expected Date of Completion
Altadena Elementary School - Modernization Project	\$ 287,163	11/5/2013
Blair High School - 9th Grade CR Wing, Amphitheater, Parking	352,081	12/30/2014
Blair High School - Blair Middle School Campus	725,162	12/13/2011
Blair High School - Science Lab & Main Bldg Renovation/HVAC Upgrades	381,540	12/30/2014
Cleveland Elementary School - Kitchen and Cafeteria Modernization	9,907	6/30/2013
Cleveland Elementary School - New Classroom Wing	77,682	12/31/2012
District-Wide - Energy Conservation Measures	59,895	1/1/2012
Don Benito Elementary School - Campus Modernization	294,053	1/1/2015
Eliot Middle School - Cafeteria/Auditorium/Kitchen Modernization	184,364	2/8/2014
Eliot Middle School - Field Bleacher Replacement & ADA Upgrades	9,673	1/15/2012
Eliot Middle School - Lunch Shelter	2,981	1/15/2012
Field Elementary School - Cafe/MPR/Kitchen Modernization	66,349	11/1/2013
Field Elementary School - Shade Structure & Playground Improvements	23,688	11/1/2013
Franklin Elementary School - Cafeteria & MPR Modernization	55,388	12/31/2012
Hamilton Elementary School - Cafe & MPR Modernization	183,644	8/31/2013
Hamilton Elementary School - Shade Structure	1,715	1/15/2012
Jackson Elementary School - Modernization of Cafe & Kitchen	96,245	12/31/2012
Jefferson Elementary School - Kindergarten Renovation	76,170	9/1/2013
Jefferson Elementary School - Kitchen/Cafe/MPR Modernization	95,459	12/15/2013
Jefferson Elementary School - Lighting Upgrade Bldgs C,E & U	16,993	12/15/2013
Jefferson Elementary School - New CC Buildings	68,953	2/15/2014
Jefferson Elementary School - Playground Improvements (ADA Sinks/K Bldgs)	44,373	9/1/2013
John Muir High School - Building G Window Replacement	5,320	1/15/2012
John Muir High School - Gymnasium Bleacher Project	33,846	11/8/2013
John Muir High School - Modernize Gym/HVAC Project	210,265	11/8/2013
John Muir High School - Muir Cafe/Kitchen/Auditorium Modernization	614,760	11/8/2013
Loma Alta Elementary School - Retaining Wall & Street Improvements	15,861	8/24/2011
Longfellow Elementary School - Auditorium Renovation	74,253	6/30/2012
Longfellow Elementary School - Children's Center Mod & Shade Structure	20,643	3/21/2011
Longfellow Elementary School - Kitchen & Cafeteria Modernization	31,197	3/16/2013
Longfellow Elementary School - Shade Structure	8,213	3/21/2011

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

<b>MEASURE TT PROJECTS</b>	Remaining Construction Commitment	Expected Date of Completion
Madison Elementary School - Auditorium & Bldg A Restoration	\$ 278,701	6/1/2013
Madison Elementary School - Drop-Off Area Construction	10,421	12/31/2012
Madison Elementary School - Kitchen/Cafe Modernization	106,130	9/1/2013
Madison Elementary School - New Early Childhood/Healthy Start Center	42,600	12/31/2012
Madison Elementary School - Plumbing/Fountains/ADA Compliance	9,216	12/31/2012
Madison Elementary School - Shade Shelters & Kinder Playground	12,373	9/30/2012
Madison Elementary School - Window Replacement	9,288	11/22/2011
Marshall High School - Auditorium Restoration	84,521	12/15/2012
Marshall High School - Band Room Renovation	5,056	12/15/2012
Marshall High School - Electrical Upgrades	36,306	11/15/2012
Marshall High School - Kitchen/Cafeteria Renovations	112,625	9/1/2013
Marshall High School - Library Improvements	1,263,094	4/12/2012
Marshall High School - Sports Complex	171,498	9/1/2013
Marshall High School - Window Replacement	320,697	11/22/2011
McKinley Elementary School - Campus Improvements - Phase II	1,231,592	11/1/2015
McKinley Elementary School - Campus Improvements Phase I	456,513	12/20/2013
Norma Coombs Alternative - ADA Compliance Upgrade	10,153	3/15/2014
Norma Coombs Alternative - Modernization of Auditorium/Kitchen	166,910	3/15/2014
Pasadena High School - Auditorium Modernization	283,026	9/1/2014
Pasadena High School - Campus-Wide ADA Compliance Upgrade (DSA)	134,072	9/1/2014
Pasadena High School - Campus-Wide Signage & Identity	50,825	9/1/2014
Pasadena High School - Modernize Athletic Facilities	461,555	3/1/2014
Pasadena High School - Restroom Improvements	27,484	12/31/2014
Pasadena High School - Sanitary Sewer Upgrade	144,567	12/31/2014
Roosevelt Elementary School - Multi-purpose Facility	229,342	7/31/2013
San Rafael Elementary School - Modernization and New Construction	196,087	7/31/2013
Sierra Madre Lower Elementary - Phase I - New Construction	72,507	12/8/2012
Sierra Madre Lower Elementary - Phase II - New Construction	111,250	4/2/2013
Sierra Madre Middle School (Upper) - Campus Improvements	664,361	4/1/2014
Washington Accelerated Elementary - Campus Improvements	407,128	8/1/2015
Washington Middle School - New Construction & Modernization	685,135	8/1/2015
Webster Elementary School - Modernization of Admin/Kitchen/MPR	85,144	9/1/2013
Willard Elementary School - Kinder and Pre-K Complex	136,752	7/31/2013
Willard Elementary School - Power & Fire Alarm Upgrade	5,626	6/8/2011
Wilson Middle School - Modernization of Cafe, Kitchen & Auditorium	306,907	7/31/2013
	<u>\$ 12,457,298</u>	

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

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**Litigation**

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2011.

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***INDEPENDENT AUDITORS' REPORT***

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and  
Citizens Oversight Committee  
Pasadena Unified School District  
Pasadena, California

We have audited the accompanying financial statements of the Pasadena Unified School District (the District) Building Fund (Measure TT), as of and for the year ended June 30, 2011, and have issued our report thereon dated January 9, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

The management of the District's Building Fund (Measure TT) is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the District's Building Fund (Measure TT) internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure TT) internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's Building Fund (Measure TT) internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's Building Fund (Measure TT) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the governing board, management, and the Measure TT Citizen Oversight Committee, and is not intended to be and should not be used by anyone other than these specified parties.

VAN ZANDT, IRINE, DAY & CO. LLP

Rancho Cucamonga, California  
January 9, 2012

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***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

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**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2011**

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None reported.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2011**

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None reported.

**PASADENA UNIFIED SCHOOL DISTRICT**

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**MEASURE TT  
2009 GENERAL OBLIGATION BONDS  
PERFORMANCE AUDIT**

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**JUNE 30, 2011**

**PASADENA UNIFIED SCHOOL DISTRICT  
MEASURE TT  
2009 GENERAL OBLIGATION BONDS**

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## INDEPENDENT AUDITORS' REPORT ON PERFORMANCE

Governing Board and  
Citizens Oversight Committee  
Pasadena Unified School District  
Pasadena, California

We were engaged to conduct a performance audit of the Pasadena Unified School District (the District), Measure TT General Obligation Bond funds for the year ended June 30, 2011.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1 (b)(3)(C) of the California Constitution. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Measure TT General Obligation Bond funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1 (b)(3)(C) of the California Constitution.

VAVRINEK, TRINE, DAY & CO. LLP

Rancho Cucamonga, California  
January 9, 2012

# **PASADENA UNIFIED SCHOOL DISTRICT BUILDING FUND (MEASURE TT)**

**JUNE 30, 2011**

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## ***AUTHORITY FOR ISSUANCE***

The Measure TT Bonds are issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The Bonds are authorized to be issued by a resolution adopted by the Board of Supervisors of the County on June 13, 2009 (the Resolution), pursuant to a request of the District made by a resolution adopted by the Board of Education of the District in July 1, 2008.

The District received authorization at an election held on November 4, 2008, to issue bonds of the District in an aggregate principal amount not to exceed \$350,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2009 Authorization). The Bonds represent the first and second series of the authorized bonds to be issued under the 2009 Authorization.

## ***PURPOSE OF ISSUANCE***

The net proceeds of the Bonds and any other series of general obligation bonds issued under the Authorization will be used for the purposes specified in the District bond proposition submitted at the Election, which include repairing and replacing deteriorating and outdated plumbing, heating, ventilation, and fire alarm systems; replacing aging portable classrooms; making disabled access improvements, implementing energy and water saving projects; modernizing or reconstructing kindergartens, cafeterias, multipurpose facilities and gyms.

## ***AUTHORITY FOR THE AUDIT***

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a citizen's oversight committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the Government Auditing Standards issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**JUNE 30, 2011**

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***OBJECTIVES OF THE AUDIT***

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure TT.
2. Determine whether salary transactions, charged to the Building Fund were in support of Measure TT and not for District general administration or operations.

***SCOPE OF THE AUDIT***

The scope of our performance audit covered the period of July 1, 2010 to June 30, 2011. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2011 were not reviewed or included within the scope of our audit or in this report.

***PROCEDURES PERFORMED***

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2011 for the Building Fund (Measure TT). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure TT as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2010 and ending June 30, 2011, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. Our sample included transactions totaling \$14,096,392. This represents 53 percent of the total expenditures of \$26,686,266, including expenditures related to transferred funds.
3. We verified that funds from the Building Fund (Measure TT) were generally expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects. In addition, we verified that funds held in the Building Fund (Measure TT) were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

***CONCLUSION***

The results of our tests indicated that, in all significant respects, the Pasadena Unified School District has properly accounted for the expenditures held in the Building Fund (Measure TT) and that such expenditures were made for authorized Bond projects. Further, it was noted that funds held in the Building Fund (Measure TT), and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

**PASADENA UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE TT)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2011**

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None reported.