

**PASADENA HIGH SCHOOL
PROJECT NO. 2331**

RESTROOMS UPGRADE MEETING

DATE: July 13, 2009, Restrooms Upgrade Meeting (Issued July 14, 2009)
LOCATION: Pasadena High School
TIME: 10:00 a.m. to 11:45 p.m.
ATTENDEES: Dr. Derick Evans, Principal (PHS)
Ed Honowitz, Board Member (PUSD)
David Mathison, Architect (F&M)
Anna Petrossian, (F&M)
Students: Thomas Reese, Travis Jones, Scott Snowden, Gaby Lopez, Erica Steward,
Travis Jarjour, Daniel Mohsin (PHS)

Item	Description	Due	Action
1.00	GENERAL INFORMATION		
1.01	The meeting was conducted to introduce to PHS students the efforts of the PHS staff and the PUSD to provide vandal resistant improvements to the existing Restrooms, along with preventive measures of no-tolerance for graffiti and vandalism on campus. The idea of forming a student advisory committee was introduced as well.	Info	Info
2.00	ITEMS DISCUSSED		
2.01	Introduction by Dr. Derick Evans: Dr. Evans appealed to the students to bring the back the pride of PHS. He then explained the immediate steps PHS staff has taken to achieve this: new football fields, and restroom upgrades. He entertained the idea of forming a student advisory committee.	Info	Info
2.02	Flewelling & Moody presented the idea of model restrooms upgrade at Building 'K'. Dave Mathison went over the extent of the upgrades, and presented the students with proposed fixtures, materials, and accessories. It was emphasized that most of the proposed accessories, and fixtures are of touchless operation.	Info	Info
2.03	Dr. Evans emphasized the importance of using both preventative measures, and facilities improvements to reduce vandalism. One of the ideas of providing a controlled access tied to student identification cards was presented.	Info	Info

Item	Description	Due	Action
2.04	Ed Honowitz explained to the students that the school bond passed by 75%, which funds about 350 millions worth of work for various schools. Mr. Honowitz wanted to make sure the students are provided enough information for feedback and ideas. He entertained his original idea of forming a student advisory committee that could potentially collaborate with the architect. He then encouraged the participation of the students present in this meeting in joining this student advisory committee.	Info	Info
2.05	The students approved the presented finishes, fixtures, and accessories, with one exception. It was decided not to use colored tiles at Boys Restroom. F&M to provide wall tile pattern for PHS approval.	Info	F&M
2.06	Dr. Evans asked for the students' input on eliminating the secondary doors at both Boys and Girls Restrooms. The students had no objections.	Info	Info
2.07	It was decided that painted gypsum board ceilings will remain for the model Restrooms.	Info	Info
2.08	Once again Dr. Evans went over the benefits of forming the student advisory committee, and his vision of cross, ethnical, etc..., and his desire of bringing back the pride. He described the improvements the school's been working on: among many the murals, and the statue. He urged the student to help out by joining the committee, and participating in forming new policies. To this request all the students agreed.	Info	Info
2.09	Dave Mathison outlined future upgrades to the PHS campus: Campus Identity, Signage, and Gymnasium.	Info	Info
2.10	As requested by Dr. Evans, the participants accompanied him to Restrooms in Building 'K': <ol style="list-style-type: none"> 1. Dave Mathison briefly went over the scope of improvements. 2. Dr. Evans requested second had dryer for both Girls and Boys Reastrooms. 3. The students requested partition mounted Sanitary Napkin Disposals. 4. Mr. Honowitz inquired about the possibility of providing brighter lighting. 	Info	F&M

These minutes were prepared from notes taken by Anna Petrossian. If anyone present at the meeting has any changes or corrections, they are to notify Flewelling & Moody Architecture in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Sincerely,
Flewelling & Moody

Anna Petrossian,

cc: Attendees