

## PUSD Facilities

### Project Management Terminology

#### **Estimate at Completion ("EAC")**

The expected total cost of an activity, a group of activities, or of the project when the defined scope of work is completed. Most techniques for forecasting EAC include some adjustment of the original cost estimate based on project performance to date.

**FMP Allocation (Budget)** The Facilities Master Plan estimate into man-hour rates, quantity units of production, etc. so that these budget costs can be compared to actual costs and variances developed to highlight performance and alert those responsible to implement corrective action if necessary.

#### **Commitment**

An agreement to consign or reserve the necessary resources to fulfill a requirement until expenditure occurs. A commitment is an event.

#### **Expenditure**

The conversion of resources. An expenditure is an event. Conversions of resources may take several forms: 1. Exchange: conversion of title or ownership (e.g., dollars for materials), 2. Consumption: conversion of a liquid resource to a less recoverable state, i.e., expenditures of time, human resources, dollars to produce something of value, or the incorporation of inventoried materials into fixed assets.

**Retention** A sum of money retained by the customer from each stage payment which is paid at the end of the project when the end product is accepted.

#### **Variance**

Any actual or potential deviation from an intended or budgeted figure or plan. A variance can be a difference between intended and actual time. Any difference between the projected duration for an activity and the actual duration of the activity. Also, the difference between projected start and finish dates and actual or revised start and finish dates.

#### **Percentage Complete ("PC")**

An estimate, expressed as a percent, of the amount of work which has been completed on an activity or group of activities. A ratio comparison of the completion status to the current projection of total work.

#### **Completion Date**

The date calculated by which the project could finish following careful estimating, planning and risk analysis taking into account resource limitations and contingency.