

MEETING MINUTES

July 26, 2010

Project: **Pasadena Unified School District**
Measure TT Improvements at Sierra Madre Elementary School
PBWS P/N: 09006.00

Attendees: Steve Brinkman, PUSD
David Charles, PUSD
Fred Wesley, PBWS
Bumi L. Kristen, PBWS

Purpose: To discuss budget and proposed LEED certification.

1. **Impact of District-wide kitchen and clock allocations on construction budget for campus**
 - **PBWS** (Fred) advised as follows: Kitchen and clock allocations have reduced the overall construction budget for the site from \$4.5M to \$4.1M. Assuming that the budget for Phase 1 (New classroom building and field house) remains \$3.5M, this will leave only \$600K for Phase 2 (modernization of auditorium, kitchen, etc.).
 - **PUSD** (Steve) acknowledged the revised budget, and asked PBWS to complete construction documents for Phase 1 as planned, and proceed with Kitchen modernization as the first priority of Phase 2. Cafeteria "speed lines" will be purchased by PUSD.
2. **LEED**
 - **PBWS** (Fred) advised that given the previously discussed constraints of existing chiller capacity, pursuing LEED certification would trigger significant revisions and expense to the mechanical system as designed, as well as A/E fees for LEED documentation.
 - **PUSD** (Steve) decided that given the constraints at this site, the project shall not pursue LEED certification.
3. **Windows**
 - **PBWS** (Bumi) advised that they would like to specify aluminum clad wood windows to avoid the high maintenance associated with bare wood windows, but are concerned that the budget may not support it.
 - **PUSD** (Steve) offered to provide PBWS with product information for Kawneer aluminum double pane windows used by the District at other campuses.

If anyone present at the meeting has revisions or corrections to the minutes as presented above, please notify PBWS in writing, within seven days of receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Sierra Madre Upper Campus

July 27, 2010

Bumi L. Kristen, AIA LEED AP
Senior Project Architect, PBWS

cc: Attendees