



February 11, 2010

**MEETING MINUTES NO. 1
WASHINGTON ACCELERATED AND MIDDLE SCHOOL
LPA PROJECT NO. 29045.20/ 29046.20**

DATE: February 9, 2010
TIME: 9:00 am
PLACE: Washington Accelerated School

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT

Craig Walker, PUSD
Damon Bonds, PUSD
Eric Gothold, PUSD
Gerald Schober, PUSD
Gregorio Luna, PUSD
Lisa Lauvent, PUSD
Luts Duenas, PUSD
Karrone Clark, PUSD
Mary Oatman, PUSD
Michael Castillo, PUSD
Perez Pullens, PUSD
Steve Brinkman, PUSD
Steve Rose, PUSD
Zoila Arellano, PUSD
Kari Kikuta, LPA
Ken Ong, LPA
Nicole Mehta, LPA
Tonya Miller, LPA

DISTRIBUTION

All Present
Adam Sloan, LPA
Chris Coppersmith, LPA
Kristina Nisbit, LPA
Matt Kingdon, LPA
Rick Musto, LPA
Rob Fried, LPA

CONSULTANTS

(as indicated)

DISCUSSION ITEMS

ACTION	ITEM NO.	DUE DATE
	1.01	The purpose of this meeting was to review the design updates to the site/ building and to verify specific requirements for these spaces.
	1.02	Site design updates include: 1) Relocation of the MPR building to the playfield side of Howard Street 2) Elementary School Staff lounge to remain in Building A and room will not be converted to classroom 3) Classroom Building to be a 2 story building. 4) Middle School Gymnasium to be a 1 story building

ACTION	ITEM NO.	DUE DATE
		5) Howard Street to be a one way street that narrows at the elementary school side with a zero curb. Angled parking to be provided in front of the gymnasium on the middle side of the campus.
		6) Tennis courts to be located along Penn Street with full height fencing
		7) Soccer field to be one full size in the east-west orientation and three smaller fields in the North-south direction.
	1.03	Both sites have accepted the design updates listed above.
LPA	1.04	Elementary school would like LPA to verify the existing hardcourt space versus the proposed hardcourt space. Approximately 350 students will be playing in the hardcourt area at one time.
	1.05	Possible compromises in order to increase the hardcourt area are: reduce the parking lot to a minimum of 50 spaces and/ or delete the Challenge court. District to confirm city's requirement for a challenge court. ES will require the caged soccer court to be relocated in the proposed design. They also require play striping for lower primary students such as four square, hopscotch and swings.
	1.06	The discipline office is to be one open room. The executive assistant would like a closed door office. The reception desk is to have space for two people. One full time receptionist and a second flexible workspace.
	1.07	ES science classroom to have three student sinks, a fixed teachers demonstration table with a sink. Gas and a dishwasher is not required. Markerboard to be behind demonstration table and projection screen to be on adjacent wall.
	1.08	Middle School requires play space for approximately 70-150 students at one time. They would like to maintain a minimum of three basketball courts. Would like to incorporate a ball wall, possible location can be the side of the locker room where the challenge court is currently located.
	1.09	Elementary School custodian would like to have a custodial closet on the second floor of the classroom building.

LPA

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	1.10	A typical classroom in the elementary school will comprise of: (1) 16 ft markerboard, (4) walls of tackable surfacing, 8 computer drops (includes teacher station) and a sink is not required. LPA to design a casework layout and forward to school for review and comment.
	1.11	Art classroom requires storage for 6 classroom periods. Teacher will also require flat file storage (24"x36") and (2) material storage cabinets. Teacher accepted the sinks as shown in the preliminary plan.
	1.12	The band classroom is shown with instrument storage in a locked room with a double door that will swing out 180 degrees. Band teacher to forward LPA inventory list as provided in the handout at the meeting.
	1.13	Band classroom to accommodate 60 students. Band does not require staff lines on the markerboard.
	1.14	Custodian needs space to park (2) carts, storage for equipment and supplies, office and toilet. A double door will be sufficient width into the space.
	1.15	Cafeteria to be a multi-use space with a projector and projection screen.
	1.16	PE lockers to be 12"x24" with one locker per student. Current design indicates approximately 400 lockers per gender.
PUSD	1.17	Middle School PE will not utilize weight lifting room. School would like to use the space for Dance and fitness. District to confirm city requirements for a weightlifting room.
	1.18	Bleachers in the gymnasium to be sized similar to McKinley. LPA to verify count and confirm with site.
	1.19	Gym to be striped with basketball court and volleyball court and sleeves for badminton without badminton striping. Site has requested (6) basketball hoops. LPA to review building section and verify structural and clearance requirements for the (2) hoops requested on the bleacher side of the gym. The (4) additional hoops are for shooting practice only and will not have striping.
	1.20	Concessions room to be an open room with a counter and a coiling counter door opening.

LPA

ACTION	ITEM NO.	DUE DATE
	1.21	Staff lounge does not require a dishwasher. Need to provide outlets for (2) microwaves and (2) toaster ovens. Data and Power to be provided.
	1.22	Nutrition office to have (8) workstations. Will require space for a white board, conference table that seats 6 people, and will utilize the storage room.
	1.23	Nutrition staff will require space in the kitchen. Kitchen consultant/ district to confirm requirements for the Nutrition program.
	1.24	Once LPA receives the final civil survey the site design will be confirmed.



Submitted by: Nicole Mehta