



April 22, 2010

**MEETING MINUTES NO. 3
MCKINLEY K-8
LPA PROJECT NO. 29044.20**

DATE: April 20, 2010
TIME: 10:00 am
PLACE: McKinley K-8, Principal's Office

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT

Iryna Y. Orlova, McKinley
Marisa Sarian, McKinley
Kari Kikuta, LPA
Nicole Mehta, LPA
Tonya Miller, LPA

DISTRIBUTION

All Present
Gerald Schober, PUSD
Steve Brinkman, PUSD
Kristina Nisbit, LPA
Lindsay Hayward, LPA
Matt Kingdon, LPA
Rick Musto, LPA
Wendy Rogers, LPA

CONSULTANTS

(as indicated)

DISCUSSION ITEMS

ACTION	ITEM NO.	DUE DATE
	3.01	The purpose of this meeting was to present the kindergarten/ elementary school play areas and review the music program requirements with the teacher.
McKinley	3.02	Principal to review the play structures presented to the staff and get back to LPA on the desired choices. Principal indicated a shaded play structure would be ideal. Staff stated the desire for new kindergarten play structure to be sized appropriately for the kindergarten age range. Staff indicated if a pull up bar is included on the elementary play structure it should be appropriate height for a 5 th grader.
	3.03	Kindergarten staff indicated they would like an area for a vegetable garden, a tricycle path and an area for sand/water play. Any additional striping should have numbers/letters associated with them.
LPA	3.04	Elementary school play area to have a basketball court. LPA to layout the court and provide options for striping and play apparatus. The site requested a ball wall. Tetherball is currently not utilized. The site has (6) existing swings that they would like to maintain.

ACTION	ITEM NO.	DUE DATE
	3.05	The current plan shows (4) basketball courts. Principal would like (3) basketball and (1) volleyball.
LPA	3.06	Principal would like a c-shaped seating area in the learning court. LPA to review the available space.
	3.07	Principal requested the staff parking lot on El Molino to be fenced in. Fencing to be removed from front of the gymnasium. The existing fencing around the fields and tennis courts will remain. New gates will occur between the new gymnasium and band building and the kitchen and the existing kindergarten building. Fencing and a gate will be provided around the proposed bike enclosure.
	3.08	Music storage can be an open, adjustable shelving system. All instruments have their own cases.
	3.09	Orchestra Bells, Marimba and Xylophone can be located within the classroom space. No storage cabinet needed.
	3.10	Practice rooms need to be soundproof based on budget feasibility. Visibility into those rooms is a priority.
	3.11	Classroom acoustics to be designed with Band Criteria.

Submitted by: Nicole Mehta

