



July 20, 2009

**MEETING MINUTES NO. 04
 MCKINLEY K8 MASTERPLAN UPDATE
 LPA PROJECT NO. 29044.10**

DATE: July 8, 2009
TIME: 1:00 p.m. - 3:00 p.m.
PLACE: McKinley K8

This report of the meeting's events, if not corrected within seven days of transmittal, shall be acknowledged as accurate and deemed as if accepted in writing by the addressee(s).

PRESENT

Site Committee, PUSD
 Marisa Sarian, PUSD
 Steve Brinkman, PUSD
 Gerald Schober, SMC
 Wendy Rogers, LPA
 Jon Mills, LPA

DISTRIBUTION

All Present
 Jim Kisel, LPA
 Rick Musto, LPA

CONSULTANTS

(as indicated)

DISCUSSION ITEMS

ACTION	ITEM NO.		DUE DATE
INFO	4.01	Electrical Update: The district initiated the meeting with an update on the existing electrical systems evaluation. The report is due before the sites next meeting and issues will be addressed before the start of school.	
EXISTING CLASSROOM BUILDINGS			
LPA	4.02	Although direction had been given at the previous meeting, subsequent discussions at the school site resulted in some questions about the chosen direction. LPA gave an overview of the modernized classroom configuration based on the previous meeting and the following comments were made by the committee: <ul style="list-style-type: none"> • The committee prefers to maintain the middle school on the ground floor of Building C due to acoustics and better flow to the new classroom building. • Restrooms MUST be located on the same floor as the students they serve. It is not acceptable to have middle school students walk down stairs during class. 	07.22.09



ACTION	ITEM NO.	DUE DATE
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- The committee preference is to have first and second grade in Building A and find an alternative way to address the exiting issue to grade. LPA will present alternative(s) at next meeting.
- One computer lab will be for the MS and one for the ES. They do not need to be located together.
- The MS intervention space should be located more proximate to the MS students. It's proposed location does not work.
- The committee approved the direction for the kindergarten classrooms in Building B without any changes.

EXISTING GYMNASIUM

INFO	4.03	The committee approved demolition of the existing gymnasium with the following comments: <ul style="list-style-type: none">• The district had initiated discussions with the city about being a joint use partner.• The committee wants to confirm that the school has first priority over the city in use of the gym.• The committee decided they were not losing anything with the demolition and that they gained a HS size basketball court.• Also that new construction allows for a more effective use of the site.	N/A
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PROPOSED GYMNASIUM

LPA	4.04	Adjacency diagrams for the gymnasium/locker building were reviewed with the following comments: <ul style="list-style-type: none">• The lunch shelter needs to be more proximate to the elementary school students. The proposed location is too far for them to walk.• The program is missing the new band, keyboard, and practice rooms.• Dance will remain in the existing classroom in Building A rather than drama.• Drama can be held in a 960SF classroom as a part of new construction.	07.22.09
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PROPOSED CLASSROOM BUILDING

GHS	4.05	The committee approved the adjacency diagram as shown.	N/A
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ACTION	ITEM NO.		DUE DATE
		SITE DISCUSSION	
INFO	4.06	The site has 77 existing parking spaces with the blacktop between buildings C and D used as interim parking/drop off areas during the school day.	N/A
INFO	4.07	<p>The committee discussed the appropriate quantity of on-site parking. The recommended amount of parking for a school of this size is 124 spaces. The committee agreed that providing that much parking would eliminate much needed play space for the students. It was decided that providing 85 spaces would allow for the staff to park on-site and that visitor/volunteers would park off-site. These additional comments were made:</p> <ul style="list-style-type: none">• The committee asked to investigate street parking along Oak Knoll and/or eliminating part of the play field. Additional green space could be placed where the current parking lot is south of Building C. LPA will study this option for the next meeting.• Drop off could occur in two locations – along Oak Knoll and in the new dedicated drop-off zone. This could be designated by grade level as part of the schools parking management plan.	N/A 07.22.09
INFO	4.08	The committee is concerned that the El Molino neighbors are more outspoken and may not understand the placement of the parking lot on the west side of the school.	N/A
INFO	4.09	<p>The flow through the parking lot was approved by the committee with the following changes:</p> <ul style="list-style-type: none">• Provide right only access to Del Mar Blvd.	N/A

Submitted by: Wendy Rogers
Principal

Enclosed: Committee Presentation Slides

LPA